

New Way Mississippi, Inc.		Policy No:	15-006	Page 1 of 4
Policy Title:	Incidental Fees Policy	Effective Date	8/15/2017	

New Way Mississippi, Inc. **Transitional Housing** **Violation and Graduated Sanction Policy**

Our Mission:

New Way Transitional Living Center was established primarily to offer a comprehensive reentry program to ex-offenders to prevent recidivism or return to prison, establish mechanisms for community safety, provide a safe transitional living environment for physical and emotional stabilization while providing services designed to advance participants on a path to gainful employment, self sufficiency and family reunification by assisting them to remove barriers.

Policy on program cost & fee payments for participants

All clients enrolled in the shall pay \$50.00 per month toward their program supportive services fees when they obtain employment each client is expected to have gainful employment after completion of their first 30 days of enrollment into the program; the client must use the weekly plan of action form to demonstrate their diligent effort toward seeking employment, this form will be the tool staff use to determine if this program is a good fit for the participant (**this is a self help program with a strong support & accountability system**). If a client is discharged from the program because of non-payment due to inability to obtain employment the staff will determine a reasonable discharge date for the client (not to exceed 5 working days), during this period staff will refer the client to emergency shelter resources in the community.

Random Drug Screening:

Consumers are required to submit to random drug screens by providing a urine specimen whenever requested by staff. A positive drug screen may result in involuntary termination of services and a report to the probation/parole officer.

Smoking:

Due to health risks and fire safety concerns, **smoking is not permitted inside the unit**. Smoking inside the unit places all consumers at risk and will not be tolerated. Smoking cessation is strongly encouraged at New Way Transitional Living Center. Smoking cessation resources are available locally at the Health Department located in the Jackson Medical Mall. Services are free with a demonstrated commitment to quit smoking. Consumers may smoke in designated smoking areas. Cigarettes butts must be discarded properly.

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Causes for Involuntary Termination from the Program:

- Any acts of violence, verbal threats of violence, or inappropriate language toward staff, peers, visitors, family members, volunteers, neighbors or others is cause for immediate termination from the program and notification of the probation officer.
- Reports of physical or sexual abuse of a vulnerable adult or a child is cause for involuntary termination and notification of appropriate authorities
- Stalking others is cause for immediate termination from the program and notification of the probation officer.
- Possession of or use of unauthorized medication, alcohol, illicit drugs, or unauthorized over-the-counter medications.
- Gambling
- Inappropriate sexual behavior toward staff, peers, visitors, volunteers, or neighbors.
- Destruction or defacing of the property of New Way Transitional Living Center.
- Stealing from others.
- Possession of any type weapon that can cause harm to another person on the premises of New Way Transitional Living Center.
- Re-arrest while in residence at New Way Transitional Living Center.
- A demonstrated pattern of refusal to follow staff direction and the faculty rules.

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Gang Activities:

New Way Transitional Living Center recognizes that a safe and orderly environment must exist within which learning can occur. The presence of gangs, gang affiliations, and gang-related activities at New Way disrupts the safety and learning environment and cause disruption and interference with the established program. No gang activity of any kind will be tolerated at New Way Transitional Living Center. The facility is intended for consumers looking for a new way of living and relating to other people, men who are not only ready to reclaim their own lives, but to become role models for their own children and for other men. Therefore:

- Consumers are not permitted to send gang signs either through body language or in the manner they wear their clothing.
- Gatherings that are identified by staff as gang-related will not be permitted on the premises at any time.
- No gang insignia may be worn, possessed, used, distributed, displayed, carried or sold by any consumer at any time. This includes but is not limited to:
 - a. hats, caps, jackets, headbands, shirts, hoodies, head wraps, shirts or other clothing that has come to be identified with a gang.
 - b. medallions or other jewelry that identifies gang members or gang affiliation.
- The act of enlisting new members in a gang by any means is prohibited at this facility, as well as any attempt to threaten or intimidate any peer who wishes to withdraw from a gang.

No gang activity of any type will be tolerated at New Way Transitional Living Center and any consumer suspected of the above actions will be discharged from the program and if applicable, probation/parole officer will be notified.

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Graduated Sanctions Severity of Violation

Minor Violations- will be documented in client file and client will be scheduled extra volunteer hours.

Intermediate Violations – will be documented and submitted to Probation officers and placed on Pending Discharge (lost of pass privileges and scheduled additional volunteer hours). If behavior is not modified the client will be Discharged Immediately.

Major Violations- will be discharged immediately without the option to return to the program for a time period at least 18 months from date of discharge.

	Minor		Intermediate		Major
1.	1 st failed drug/ alcohol test without any alterations in behavior or appearance.	1.	2 nd Failed drug/alcohol test without any alterations in behavior or appearance.	1.	3 rd failed drug/alcohol test and or an alteration in behavior or appearance due to drug use.
2.	1 st failing to report to probation officer.	2.	2 nd failure to report to probation officer.	2.	3 rd failure to report to probation officer.
3.	Failure to submit pass request.	3.	Absconding and returning.	3.	Absconding .
4.	1 st time missing curfew	4.	2 nd time missing curfew		
5.	Failure to obtain gainful employment within 60 days.	5.	Failure to obtain gainful employment within 90 days.	5.	Failure to obtain gainful employment within 120 days.
6.	Failing to pay incidental fees after 1 st 30 days.	6.	Failing to pay incidental fees after 60 days.	6.	Failing to pay incidental fees after 90 days.
7.	Blank →	7.	1 st time found smoking inside the facility.	7.	2 nd time found smoking inside the facility.
8.	Blank →	8.	Blank →	8.	All Incidence that are listed under Causes for Involuntary Termination from the Program. (See page 2)